

## PROJECT ARCHITECT

The Chantry Centre is a large community centre in the heart of Dursley – based around the 350-seater Lister Hall – which is the venue for many thriving events and activities.

Parts of the centre date from 1926, when it was founded as Lister Social Club by RA Lister, a large engineering company. The building has been enlarged and altered many times over the decades – until, in 2011, the members of the Lister Club donated it to a community charity “The Chantry Centre”.

It is now a valued community hub – but the age of the buildings and its previous use as a social club mean that significant work is needed to improve its capacity, flexibility, accessibility, usability and attractiveness, potential for daytime use, energy efficiency, health & safety – and to replace unsafe and life-expired features.

Although the Centre’s buildings are utilitarian, rather than beautiful, it is situated in one of the oldest streets in the town, within the Dursley town centre conservation area – and has a large, quiet garden and potentially magnificent main hall.

A high-level plan was prepared some years ago, which received planning permission (<http://www.stroud.gov.uk/pl.asp?S.09/2179/FUL>) and has been partly realised – but the remainder of this plan may have been superseded by changes in need & scope.

Work already done includes complete reroofing (funded by various grants) – but there is now an opportunity to raise substantial funds (under an S106 agreement, from the St Modwen development at nearby Littlecombe) to allow the remaining work needed to support the Trustees’ vision.

We understand that the local planning authority intends to invite applications for the Section 106 funding very soon, with a view to the allocation process being completed by the end of April 2016. The total amount available for “community infrastructure” is £355,000 – of which Chantry Centre expects to qualify for a major portion.

The Trustees are therefore now minded to appoint an Architect to advise and assist them with:

- Identifying & appraising improvement & refurbishment options
- Preparing detailed designs & obtaining cost estimates
- Ensuring Planning & Building Regulations compliance
- Issuing & evaluating Tenders to building contractors etc.
- Project management
- Inspections & Signing off

Candidates must be able to demonstrate experience of

- Building refurbishment & adaptation
- Community centres
- Performance facilities
- Working for charity on grant-aided projects

**If you are interested to be considered as Architect for this project please can you submit a proposal illustrating: (a) your skills and ability to carry out the project as described, (b) your fee rate, Terms & Conditions, (c) examples of similar work you have carried out in the past and (d) references that we can contact (by arrangement).**

**CLOSING DATE FOR PROPOSALS – 15<sup>th</sup> FEBRUARY 2016 – EXCEPT BY SPECIFIC ARRANGEMENT**

## **SELECTION & APPOINTMENT PROCESS**

The Trustees propose to shortlist candidates, based on their evaluation of proposals received, and then invite those to shortlisted to visit the building – and prepare a short presentation on their approach and specific ideas as to how they would deliver the improvements required.

Available information such as Vision statements, Change proposals, Building plans, Condition surveys, photographs etc. will be made available to shortlisted candidates to facilitate this.

The Trustees will schedule a day when shortlisted candidates will be invited to present their ideas etc. – based on which the Trustees will make an appointment.

**CLOSING DATE FOR PRESENTATIONS 29<sup>th</sup> FEBRUARY 2016**

## **CONTACT INFORMATION**

### **The Chantry Centre**

The Chantry Centre  
34-36 Long Street  
DURSLEY  
GL11 4JB

Switchboard: 01453 542016

Web site: [www.chantrycentre.org](http://www.chantrycentre.org)

The Chantry Centre is a community building, so can be viewed during opening times (evenings, weekends & some weekday mornings) without prior arrangement – details on the Web site.

The Chantry Centre is a Charitable Company – Charity reg No 1137554 & Company reg No 06983485

## **Project & Building information**

Chris Lambert – Trading Director

Mobile: 07973 839 693

Email: [chris@chantrycentre.org](mailto:chris@chantrycentre.org)

Chris can also make arrangements for those interested to view the building outside opening hours.

## **Completed proposals**

*By Email and/or Post to Chris Lambert (details above) and to:*

Adrian Judge - Chairman of Trustees  
The Old Vicarage  
5 Fairmead  
Cam, Dursley,  
GL11 5JR

Email: [adrian@chantrycentre.org](mailto:adrian@chantrycentre.org)